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AGENCY TELEPHONE DIRECTORIES

- 1. The CIA telephone directory, published periodically, contains only organizational and functional sections as well as instructions on use of the telephone. For reasons of cover and security, it does not include alphabetical listing of personnel by name. Employees are reminded that individual accountability for this directory is required and it is not to be removed from CIA buildings.
- 2. Black, red, and secure line telephone extensions are contained in the organizational and functional sections. Black and red line telephone extensions for individual Agency employees can be obtained from the Agency operator, secure voice extensions for employees can be obtained from the Secure Voice Information Operator on Tandem switch,
- 3. 2. As a general rule, for cover and security reasons, component telephone directories containing the names of employees are discouraged. However, where no cover considerations are likely to arise, such directories may be published with the approval of the Deputy Director of Central Intelligence.

Deputy Director of Central Intelligence

DISTRIBUTION: ALL EMPLOYEES (1-6)